



ORANGE COUNTY TEXAS
 LOCAL EMERGENCY PLANNING COMMITTEE MEETING
 ORANGE COUNTY CONVENTION CENTER
 11475 FM 1442, Orange, TX 77630
 WEDNESDAY, SEPTEMBER 11, 2024, 9:00 AM

Meeting Agenda

Call to Order/ Welcome/Roll Call

Presentation:

Approval of the July Minutes

Treasurer’s Report – July and August - Jeremy Carlock

2024 Dues paid: Acadian, Arlanxeo, Baptist Hospital of S.E. TX, Blue Beacon, Chem 32, Chevron Phillips, City of Bridge City, City of Orange, City of Pinehurst, City of Rose City, City of Vidor, City of West Orange, Colonial Pipeline, Dow, Dow Pipeline, Energy Transfer, Golden Triangle Polymers, Golden Pass LNG, Honeywell, Industrial Rescue, Jefferson Railport Terminal, Lion Elastomers, Orange County Drainage District Orange County Emergency Management, Orange County ESD #2, Orange County Sheriff Department, Orion Engineered Carbons, Sabine River Authority, Shell Pipeline, Syensqo, UTMB, Westlake Pipelines, West Orange Cove, Wilson Warehouse

Committee Reports:

Communications	Leon George	Planning/Programs	Steven Tew
Warning Lights	Regius Guillory	Membership	Elgin Browning
CERT	Lori Waldrum	Public Health	Sandee White
Bylaws	Robert Crane	Industry Work Group	Jerry Ziller
TDEM	Lathan Gould		

Recent Emergencies / News

- Eagle Railcar Air Release

Old Business:

- Budget request for promotional material

New Business:

- Industry Reentry Letter for disasters
- 2025 Proposed Budget discussion
- Executive Committee Member Re-Structure/Election-New officer for the Secretary/Treasurer position will need to be voted on at November’s meeting. If you are interested in the position, send your information to Elgin Browning at elgin@irisrescue.com

Presentation:

Pat Grimes with SETRPC will present about STAN

Training:

- Check www.preparingtexas.org for more training in our area <https://www.preparingtexas.org/Schedule.aspx>
- ICS 300 at the Beaumont EOC on 9/23/24-9/25/2024
- G/ICS 400 at Beaumont EOC on 9/26/2024-9/27/2024

Any other information for the good of the order of the organization

Adjourn

○ Programs

2024 LEPC Programs			
JANUARY 10			
FEBRUARY 14	NO MEETING		
MARCH 13		GTP	Beau Beckham/Bobby Wiley
APRIL 10	NO MEETING		
MAY 8		Stephen Tew	LEPC Request
JUNE 12	NO MEETING		
JULY 10		Union Pacific Railroad	UP Overview, Operations & Training
AUGUST 14	NO MEETING		
SEPTEMBER 11		Pat Grimes	STAN
OCTOBER 9	NO MEETING		
NOVEMBER 13			
DECEMBER 11	NO MEETING		



**ORANGE COUNTY LOCAL EMERGENCY PLANNING
COMMITTEE
Meeting Minutes
July 10, 2024**

Welcome & Self-Introductions

- Meeting Started at 9:07 a.m. by Elgin Browning
- Quorum determined by Elgin Browning
- **Present Voting members:**
Acadian Ambulance, Arlanxeo, Chevron Phillips, City of Orange, Dow, Golden Triangle Polymers, Industrial Rescue, Lion Elastomers, Orange County Drainage District, Orange County Emergency Management, Sabine River Authority, Syensqo
- **Present non-voting members:**
CERT, Ham Radio/CERT, Orange County Health, SETRPC, Union Pacific, U.S. Coast Guard, Veolia

March 2024 meeting minutes approval:

Motion: David Hulsey; **Second:** Stephen Tew; **Motion carried.**

Approval of March and April Treasurer’s Report:

Expenditures; \$5,872.13 Income; \$3,000.00 Balance \$50,649.95.
Motion: Eddie Burleigh; **Second:** David Hulsey; **Motion carried.**

Committee Reports:

Communications – L. George (not present) – No Report

Warning Signs/ warning signs upgrade - Regius Guillory

Two signs having battery issues should have batteries installed this week. The sign near Dow training center is anticipated to be repaired by Friday. However, Regius Guillory will follow-up if not complete within the next two weeks.

CERT- Lori Nash

CERT has received a grant. Leon George has the information and was not in attendance.

Bylaws- Robert Crane (not present) - No Report

Planning/Programs- Stephen Tew

Still working on programs.

Membership- Elgin Browning

Contact has been and is currently being made with prospective members. Members are asked to update membership information with Mary if there have been any changes. Elgin Browning will reach out to LCMISD about membership. Eddie Burleigh will check with Christus for good contact information.

Public Health- Sandee White

Increase in COVID numbers across the State even though reporting is not required. Numerous cases of Measles and Rubella has been reported across the State, with the majority being under and unvaccinated individuals. Monkeypox has been reported in Harris County and other more populated regions. Immunization Clinic in Orange County is coming to fruition with storage refrigeration and freezers in place at Orange County Health Services with the emergency refrigeration/freezer on generator backup at the EXPO. Lastly, Back to School Orange County will be held August 3rd at Lamar State College-Orange-see attached flyer for information.

Industry Group- Jerry Ziller – No Report

TDEM – No representation at this time.

News/Recent Emergencies

Entergy is working on getting electricity restored from Hurricane Beryl. Orange County had approximately 8,600 outages and that number was down to about 2,000 this morning. No homes reported taking on any water. Receive approximately 3-5 feet of water and no tornados. Sabine River Authority reported lake currently at 170.9 ft. and both generators are running. Gates are not open currently.

Old Business:

- Southeast Texas Disaster Expo was held Saturday, May 11th at the Orange County Convention and Expo Center with approximately 300-400 people in attendance.
- Cops-N-Kids was on June 7th. Thanks to everyone who worked at the booth.
- Promotional items purchased for Cops-N-Kids.
- Promotional budget will need to be amended. Elementary folders purchased at the end of the year will exceed the current budget amount.

New Business:

- Elgin Browning proposed to increase the current promotional budget to purchase a tent and promotional supplies. Jeremy Carlock discussed the current budget and where funds could be transferred from. A motion was made to add \$8972 to the current promotional budget.

Motion: Regius Guillory; **Second:** Stephen Tew; **Motion carried.**

Presentation:

Richard Zientek, Mary Lincer and Michael Everhart with Union Pacific gave an overview of Union Pacific along with their dedication to safety and service, the operations, and the training. Presentation is attached.

Announcements/Additional comments:

Kaylan Arendale with SETRPC encouraged individuals to register for STAN or update STAN records. STAN is linked to the weather service now and thousands of messages were sent out recently due to Hurricane Beryl.

Training:

- Check www.preparingtexas.org for more training in our area <https://www.preparingtexas.org/Schedule.aspx>
- AWR 934-V2 & V15 Mass Casualty Course scheduled for 7/31/2024 Virtual.

Meeting adjourned: Motion: Regius Guillory; **Second:** Payton Smith; **Motion carried.**

ORANGE COUNTY LEPC TREASURER'S REPORT

Treasurer: Leon George
 Monthly Treasurer's Report
 For Month Ending July 31, 2024

PREVIOUS BALANCE (June 2024) \$ 50,649.95

INCOME

Date	Source	Description	Amount
7/2/2024	Check	Orange County Sheriff Dept	\$500.00
7/2/2024	Check	Blue Beacon	\$50.00
TOTAL INCOME (Deposits)			\$550.00

EXPENSES

Date	Check No.	Payable To	Description	Amount
7/2/2024	1203	Fire2Boo, LLC		\$ 800.00
7/3/2024	1205	Image 360	Sign Repair	\$ 1,250.00
7/5/2024	Quickbooks CCD	Intuit/Quickbooks	Program Fee	\$ 63.24
7/17/2024	1206	Lanmark Staffing	20192,20181,20170, 20159,20147,20135, 20122,20109,20098, 20083	\$ 2,074.80
7/17/2024	1207	Mary Low	LEPC Breakfast	\$ 62.01
TOTAL EXPENSES				\$ 4,250.05

ENDING CASH BALANCE (July 31, 2024) \$ 46,949.90

ORANGE COUNTY LEPC TREASURER'S REPORT

Treasurer: Leon George
 Monthly Treasurer's Report
 For Month Ending August 31, 2024

PREVIOUS BALANCE (July 2024) \$ 46,949.90

INCOME

Date	Source	Description	Amount
8/8/2024	Intuit	Chem 32	\$1,500.00
TOTAL INCOME (Deposits)			\$1,500.00

EXPENSES

Date	Check No.	Payable To	Description	Amount
8/5/2024	Quickbooks CCD	Intuit/Quickbooks	Program Fee	\$ 68.51
8/8/2024	Quickbooks CCD	Intuit/Quickbooks	Program Fee	\$ 52.80
TOTAL EXPENSES				\$ 121.31

ENDING CASH BALANCE (August 31, 2024) \$ 48,328.59

Orange County Local Emergency Planning Committee

2025 Proposed Budget

	2024 Budget Total	Proposed Budget 2025
Beginning Account Balance	\$ 51,427.55	\$ 36,700.00
Total Income	\$ 30,000.00	\$ 25,000.00
Membership Dues		
Donation		
Other		
2020 memberships collected previous year		
Total Estimated Income plus Beginning Bal	\$ 81,427.55	\$ 61,700.00
Proposed Expenditures		
Lanmark Staffing	\$ 10,000.00	\$ 10,000.00
Warning Lights	\$ 10,000.00	
Warning Lights Repairs		\$ 10,000.00
Maintenance		
New Construction	\$ 5,000.00	\$ 5,000.00
Conferences	\$ 15,000.00	\$ 10,000.00
TDEM Conference		
NHC		
Office Supplies	\$ 2,000.00	\$ 2,000.00
Ink Cartridges		
Paper & Miscellaneous		
Meeting Refreshments & Supplies		
Stamps		
Wally Wise Costume cleaning		
Advertising & Promotions	\$ 10,000.00	\$ 10,000.00
Kogt		
Facebook		
Emergency Stand-up Supply		
Promo Items		
Walraven folders and Magnets		
Giveaways		
Financial Fees	\$ 1,000.00	\$ 1,200.00
Donations		
Total Expenditures		
Total Expenditures	\$ 53,000.00	\$ 48,200.00
Estimated Year Ending Balance	28427.55	13500

Sample Re-entry Letter

Company Letterhead]

[Date]
[Plant Manager's Name]
[Company Name]
[Company Address]
[City, State, ZIP Code]
[Email Address]
[Phone Number]

To Whom It May Concern,

This letter serves as official authorization for the reentry of essential personnel to [Company Name] located at [Plant Address] in Orange County following the evacuation due to [Hurricane Name]. The following individuals are considered critical for the safe and efficient restart of plant operations and have been identified as essential personnel:

1. **[Employee Name 1]**

- Job Title: [Title]
- Department: [Department]
- Contact Number: [Phone Number]

2. **[Employee Name 2]**

- Job Title: [Title]
- Department: [Department]
- Contact Number: [Phone Number]

3. **[Employee Name 3]**

- Job Title: [Title]
- Department: [Department]
- Contact Number: [Phone Number]

The reentry and presence of these employees are crucial for:

- Inspecting and assessing plant facilities and equipment for damage.
- Initiating necessary repairs to ensure safety and operational readiness.
- Coordinating with local authorities and emergency responders to ensure a secure environment.
- Safeguarding critical infrastructure to prevent further damage.

Thank you for your attention and assistance in this matter.

- Sincerely,
- [Plant Manager's Signature]
[Plant Manager's Name]
Plant Manager
[Company Name]